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**FOR INFORMATIONAL PURPOSES ONLY!**

**\*\*REVISED TO REFLECT 1998 CHANGES TO NEW LAW\*\***

**ARIZONA PRELIMINARY TWENTY-DAY NOTICE**

**TIME:** File within twenty (20) days from the FIRST day material is delivered to/or worked is performed on jobsite.

**COPIES:** A. Owner of Reputed Owner  
B. Original/General Contractor  
C. Construction Lender  
D. Bonding Agency for “Miller of Little Miller Act Projects”

**METHOD:** 1. First Class Mail (Certificate of Mailing)  
2. Certified Mail  
3. Registered Mail or  
4. Personal Service

**NOTICE AND CLAIM OF MECHANIC’S LIEN**

**TIME:** A. General Contractor – 120 Days after completion or 60 days after “Notice of Completion: is recorded.

B. All Others – 120 Days after completion or 60 days after “Notice of Completion” is recorded.

**TO:** File with County Recorder’s Office where property is located.

**COPIES: Owner or Reputed Owner (after recording Mechanic's Lien).**

**METHOD: 1. Registered Mail  
2. Certified Mail Return Receipt Requested, or  
3. Personal Service or (Sheriff or Process Server).**

**FORECLOSURE OF LIEN**

- A. Requires court action to perfect the lien.**
- B. Within six (6) months of date of recording lien.**

**TO: Contact your Attorney**

**METHOD: Contact your Attorney**

**RELEASE OF MECHANIC'S LIEN**

- A. Within twenty (20) days after payment.**
- B. Record Lien Release with County Recorder where lien was filed (this is the law).**
- C. Send copy of recorded Lien Release to property owner.**

**STOP NOTICE**

**Information will be mailed to clients upon request.**

**The above information is readily available from your local library under the Arizona Revised Statutes and should not be considered as legal advice provided by Dar-Liens, Inc.**

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